



June 15th, 2019 Vendor Form

NAME or ORGANIZATION: _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Primary Phone Number: _____

Types of items for sale: _____

Special Requests for booth space: _____

(We will try to accommodate your request, if possible)

Electrical outlets are very limited. You will need to provide your own generator if your booth requires power.

Booth Size- Standard area is 10 feet by 10 feet wide placed in Wells Fargo Drive Thru Bank Parking lot. If you need more room please request size above. The booth spaces will be clearly marked with your name on the sign for your designated area.

**There is a \$35.00 fee for each booth space (non-refundable) paid in advance.
Check/Cash/Credit Card is accepted.**

**All vendors are required to obtain and attach copies of an insurance certificate for this event.
If you are a food vendor please attach a copy of your Kittitas County Health Department Permit.**

Check in: On the day of the event, you will go to the Rotary Pavilion to find your assigned booth.

Booths should be set up no later than 9:30am. You are required to provide anything else you may need for your booth including tables, chairs, extension cords, and shade devices.

Cancellations: Please notify us no later than Friday, June 5th if you cannot attend the event.

Show and Schedule:

Event begins at 10:00am (with some attendees arriving earlier due to the Dachshunds on Parade)

If you are a food vendor you may consider setting up earlier than 9:00am
You may be contacted after the event for a brief survey about your sales during this event.

Signature of Agreement: _____ Date: _____

Questions? Contact:
Lauren Biggs, Event Coordinator
Ellensburg German Fest Coordinator
lauren@KittitasCountyChamber.com
www.ellensburggermanfest.com
609 N Main St. Ellensburg, WA 98926
(509) 925-2002